



Old Oak Festival 2020

April 24-26

VENDOR REGISTRATION FORM

BEFORE a booth space will be assigned, this form **MUST** be completed and returned with a \$25.00 **non-refundable** registration fee and mailed to the address at the bottom of this page by **April 9, 2020**. Please print and make sure all information is correct.

Name of Business: _____

Contact Person/Owner: _____

Mailing Address (Street or PO): _____

City, State, Zip: _____

Phone Number(s) with area code: _____

Email Address(s): _____

Number of booth spaces needed: _____ Prefer inside or outside: _____

Type of item(s) to be sold and/or displayed: _____

For questions or comments please contact:

Nicole Rader (Festival Director – nrader@tusculum.edu – 423-972-3001)

Jimmy Rader (Artisans - jstephenrader@gmail.com - 423-552-3383)

Matilda Green (Authors – (mgreen@tusculum.edu - 423-329-5366 / 423-638-6199)

Kenneth “Shadow” Winterbauer (Entertainment - shadowgorge@comcast.net – 423-364-9394)

By signing below vendors agree to and understand the following:

- **BEFORE** a booth space will be assigned, this form **MUST** be completed and returned with a \$25.00 (per space) **non-refundable** registration fee and mailed to the address at the bottom of this page by April 9, 2020. Booth participant(s) will be responsible for manning their booth all three days of the festival and collecting their own money. All vendors are subject to approval by the Old Oak Festival Committee.
- **NO ELECTRICITY** will be supplied to any vendor during the festival. Vendor agrees to provide their own electricity.
 - Electrical supply is limited to the stage area only.
- Water hookup is available for food vendors at the Haynes Building. Vendor must supply their own hose.
- Registration fee only guarantees a booth space. Vendors will be responsible for furnishing any other needed items (i.e., tables, chairs, tents, etc.)
- Vendors are required to pay Tusculum University 10% (outside space) or 15% (inside space) of sales made during the festival by 5 pm on Sunday, April 26.
- Inside booths will be assigned on a first come/first serve basis

- Vendors are responsible for their own taxes.
- With the exception of loading and unloading before and after festival hours, vendors will park **ONLY** in designated parking spaces. Vendors will have a parking pass inside their packets. Please display that pass at all times on your dashboard. **Vehicles parking in undesignated areas will be subject to towing.**
- Tusculum University is not responsible for theft, loss, injury, or fire.
- NO smoking (no tobacco or no vaping), NO alcohol, firearms, or pets are permitted on-site
You will be asked to leave the premises if this occurs.
- No shows or those who do not display all three days may not be permitted to participate in future festivals.
- Changes may occur due to extreme weather; therefore, vendors should make arrangements accordingly.

Print Name: _____

Signature: _____ Date: _____

Nicole Rader
Tusculum University
P.O. Box 5040
Greeneville, TN 37743

(423) 636-7303 (5681) ● Fax (423) 636-7335 ● www.tusculum.edu
<http://www3.tusculum.edu/oldoakfestival/>

PLEASE PRINT A COPY OF THIS FORM FOR YOUR RECORDS

SPACE ALLOTMENT SIZES:

- Artisans / Vendors Inside Space – 10 x 10
- Authors Row Space – 6 x 6
- Artisans / Vendors Outside Space – 10 x 10
- Food Vendors – Subject to size of trailer / display